USER GUIDE

NOC REQUEST



CLASSIFICATION CO - PUBLIC

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1. QATAR STEEL WEBSITE

- 1. Go to Qatar Steel Website <u>www.qatarsteel.com.qa</u>
- 2. Scroll down until you reach the quick links as shown below and click on the "No Objection Certificate" button.

QUICKLINI	<s< th=""><th></th><th></th><th>_</th></s<>			_
Î	Scrap Publisher's Guide Specifications to be observed for domestics steel scraps.		No Objection Certificate An Overview and guidance for issuance of NOC for the export of ferros / non-ferros Materials	¢
$\widehat{\mathcal{O}}$	Historical Milestone The first integrated steel plant in the Arabian Gulf which becomes the foremost leader in the steel industry today.	\bigcirc	Locate Us Mili Site - Mesaieed, Qatar Corporate Office - Doha, Qatar Q5 Dutai - Jeel Ali FZ, Dubai Muntajat Head Quarters - Doha, Qatar	

3. At the bottom section of NOC for Export page, you will find the 3 buttons as shown below.

REGISTRATION
NOC REQUEST
DECLARATION AND UNDERTAKING

4. Click on the "NOC REQUEST" button. You will be then directed to the Supplier Portal Page.



2. SUPPLIER LOGIN PAGE

- Enter your username and password.
 Click on "Login" button.



3. CREATING NOC REQUEST

1. To create a new request, click on "Create NOC Application".

بر ســـتيان QATAR S	QS NOC Request TEEL	Form	Â	* 3	≱ ≜ ¹	L	.ogged	In As TAL	.POLANO@GMAIL.COM	(
NOC Searc	h									
Search										
Applicatio	n Number	Comp	any Name <mark>(</mark> Eng	lish) Tal Pol A	no	Com	ipany N	lame (Ar	abic) ەل بول أنو	
F	From Date	ò	То	Date	i.		Re	equest S	tatus 🗸 🗸	
Search Results Create NOC Ap	plication		Searc	h Clear						
Application Number	Description Of Materials(English)	Creation Date	Request Status	Certificate Validity	Update	Delete	Detail	Print NOC	Request for Reconsideration	
No search conducted.										

2. Fill out the form.

cle Applications				Bac	Save	N
Details						
Name Of The Company(English)	Tal Pol Ano	Name Of The Company(Arabic)	ەل بول أنو			
Email Address	talpolano@gmail.com	Mobile Number	55555556			
* Description Of Materials(English)		* Description Of Materials(Arabic)				
* Total Weight (Only In Metric Ton)		* Location Of Materials				
* Way Of Transport	¥	* Contact Person (Site Inspection)				
Fax		* Contact Person Mobile Number				
pany must attach with this form	5					
2. An official request addressed to QATA and stamped by the authorized signator	AR STEEL mentioning the WEIGHT, mod y .	a of shipment, the contact person and his mobile for the inspection.	Letter should be on the L	etter Head of the com	any and s	sigr
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• You can save your application anytime during the filling period by clicking the "Save" button.

Confirmation					
Application Saved Successfully!!.					
Oracle Applications				Back Save Ne	ext
NOC Details					
Name Of The Company(English)	Tal Pol Ano	Name Of The Company(Arabic)	تال بول أنو		
Email Address	talpolano@gmail.com	Mobile Number	55555556		
* Description Of Materials(English)	Scrap material description	* Description Of Materials(Arabic)	وصف مواد الخردة		6
* Total Weight (Only In Metric Ton)	100	* Location Of Materials	8 St., Industrial Area		
* Way Of Transport	By Road 🗸 🗸	* Contact Person (Site Inspection)	Mr. Babon Bula		
Fax	44556677	* Contact Person Mobile Number	77886655		

• Add the mandatory documents in attachments section as per its respective category. Click on the "Add" buttons in each category.

Com	nany must attach with this forms
	1. Declaration & Undertaking Letter should be on the Letter Head of the company and signed and stamped up by the authorized signatory of the company. Click here for Declaration and Undertaking Letter : Link
	Add
	2. An official request addressed to QATAR STEEL mentioning the WEIGHT, mode of shipment, the contact person and his mobile for the inspection. Letter should be on the Letter Head of the company and signed and stamped by the authorized signatory.
	Add
	3. Invoice & Packing list.
	Add
	4. Photo of the items.
	Add
	5. Additional Documents, if required.
	Add

- 3. Fill out the Add Attachment Form
 - Click on the "Choose File" button and locate your document from your local drive.

Add Attachment	
☆	Apply Cancel
Attachment Summary Information	
Title	Declaration & Undertaking Letter
Description	
Define Attachment	**
* File Ch	oose File 01 Test.pdf e attach file in (.bd.,doc.,docx,.xls,.xlsx.,ppt.,ppt.,pdf.,jpg.,png.,gif.,bmp) format only.

* Please note that you can Save your request anytime.

4. Once all mandatory information has been entered, Click on the "Next" button.

cle Applications				Back Save	Nex
C Details					
Name Of The Company(English)	Tal Pol Ano	Name Of The Company(Arabic)	كال بول أنو		
Email Address	talpolano@gmail.com	Mobile Number	55555556		
* Description Of Materials(English)	Scrap material description	* Description Of Materials(Arabic)	وصنف مواد الخردة		
* Total Weight (Only In Metric Ton)	100	* Location Of Materials	8 St. Industrial Area		
* Way Of Transport	By Road 🗸	* Contact Person (Site Inspection)	Mr. Babon Bula		
Fax	44556677	* Contact Person Mobile Number	77886655		
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Add View 4. Photo of the items.					
Add View					
5. Additional Documents, if required.					
Add View					
tes:					
A request must be submitted only once (su	ubmitting the same request more than one time can cancel your r	equest automatically).			
During the inspection the site area must be	e accessible, material prepared as per Qatar Steel direction, per	son in charge from the company requestor s	should attend the site visit.		
For enquiry contact:(CALLING TIME HAV	E TO BE BETWEEN 07:00AM TO 15:00 PM)				
o Mr. Mohamed Eissa : 66662036					

5. This is the review page. Once all data is verified, click on "Submit" button, otherwise, click "Back" button to make any changes.

				Submit	Bac
OC Details					
Name Of The Company(English)	Tal Pol Ano	Name Of The Company(Arabic)	ەل بول أنو		
Email Address	talpolano@gmail.com	Mobile Number	55555556		
Description Of Materials(English)	Scrap material description	Description Of Materials(Arabic)	وصنف مواد الخردة		
Total Weight	100	Location Of Materials	8 St., Industrial Area		
Way Of Transport	By Road	Contact Person (Site Inspection)	Mr. Babon Bula		
Fax	44556677	Contact Person Mobile Number	77886655		
/iew Attachment					
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- 6. Once submitted, the confirmation message will appear as shown below.
 - Click on "Back to Search" button.

NOC Application Confirmation	Back To Search
Confirmation	
The Application request for PD/28126/MWO/2025 is submitted successfully.	

- 7. Click on "Search" and you request will be listed in the table.
 - The "Request Status" will be shown as "In Process" until the request is approved or rejected.

Search									
Application Nu	mber	Company Name	(English) Ta	al Pol Ano	Co	mpany Na	ame (Ara	ں أتو (bic	کال بو(
From	Date 👘		To Date	te		Re	quest Sta	atus	~
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Search Results		C							
Search Results Create NOC Application	on	E							
Search Results Create NOC Application Application Number	Description Of Materials(English)	Creation Red Date Red	quest Status	Certificate Validit	y Update	Delete	Detail	Print NOC	Request for Re

• If request is approved, the request status will be shown as "NOC Issued", otherwise "NOC Rejected"

NOC Search											
Search											
Application	n Number		Company	y Name (English)	Tal Pol Ano		Com	ipany N	lame (Arabio	كال بول أنو (:	
F	rom Date	0 ¹		To Date	- Ci	è		Re	equest Statu	S	~
				Search	Clear						
Search Results											
Create NOC Applica	tion										
Application Number	Description	Of Materials(English)	Creation Date	Request Status	Certificate Validity	Update	Delete	Detail	Print NOC	Request for F	Reconsideratio
PD/28126/MWO/2025	Scrap materi	al description	14-Apr-2025	NOC Issued	Valid	0	Î		.		
4									1		

- Once the request status is "NOC Issued", the "Print NOC Icon" is enabled.
- 8. Click on the icon under Print NOC column to view the NOC Certificate.

NOC Search										
Search										
Applicatio	on Number	Compa	ny Name (English)	Tal Pol Ano		Co	ompany	/ Name (Arab	تال بول أنو (ic	
	From Date		To Date	Ĝ	ê			Request Stat	us	~
Course Doorsto			Search	Clear						
Create NOC Applicat	ion i •••									
Application Number	Description Of Materials(English) Creation Date	Request Status	Certificate Validity	Update	Delete	Detail	Print NOC	Request for Rec	onsideration
PD/28126/MWO/2025	Scrap material description	14-Apr-2025	NOC Issued	Valid	0	Î				

- 9. Click on NOC "View" button to view the NOC certificate.
- 10. Click on NOC Attachments "View" button to view the attachments.

	Back To Search
View Report / Attachment	
	NOC View
	NOC Attachments View

• Sample certificate is displayed below.

_ر سل	هط	
GATAR ST	EEL	
المحترم		بول الو
		يئة العامة للجمارك حة _ قط
	2025/2	الإخارة، د م م/ 1268 14 مارة، د م م/ 1268
		1 344 60 44
ي شميشمن بيشميشمن	البوشوع : صد	1
المواد المذكورة ادتاه خارج دولة قطر وذلك لعدم حاجتنا	نه لا مانع لدينا من تصدير. التالية	نحيط مردتكم علما يا المراجب التقاصيل
	ی بن ای	مر الذركة
55555556 : - St., Industr	Ar Sym	منوان
بالاحسب ورالبرقلة والمختومة	وسف سو الخر	بواد البراد تمديرها
	100	کیہ
	BY ROAD	نذذ التصدير
	حتى 14-2025-06	للاحية الشهادة
	حية والإحترام ،	تفضلوا يقبول فاتق الا
م / شرکة قتر تعدید وانست. - جمعاً جریک	APPRO 19 AN IN	VED
مر) فرکته تغر تصدید وانستید می افزیکه تغیر تصدید وانستید مر) سانه علی وانسانه ی	APPRO	VED 9
در) اغرادة نقر تنعید وانست. مجمع المراح ا الدر المراحة المراح ا	APPRO 75.08 721 PT	VED 8
مز) فرقا هو تصنیه وصنیه میک کردها هو تصنیه می) مانه ملی تصنیه افریس متنوی هستریانه	APPRO 19 JUNE 101	VED
مر) فرکة هو تصنیه وانست. مر کنی کی کنی کار مرکز مر) حالہ فی تصنیف الرئیس الفتوق المشریف	APPRO 75-08 92 91-08 92 91-08 92 91-08	ved 9

11. For the attachments, click on the Filename as shown below.

Attach	nments				Back
Attach	ments				
•••					
Title	File Name	Jploaded By	Uploaded Date	Last Updated By	Last Updated Date
Photos	Photos.pdf	Gribaa, Mr. Nader	14-Apr-2025	Gribaa, Mr. Nader	14-Apr-2025

12. Back to NOC Search page, anytime you can view the details by clicking on the Details icon.

NOC Search									
Search									
Application N	umber	Company Na	me (English) Tal	Pol Ano	С	ompany I	Name (Ar	abic) بول أنو	د(
From	n Date		To Date	Û		R	equest Si	tatus	~
Search Results			Search Clea	r					
Create NOC Application	l								
Application Number	Description Of Materials(English)	Creation Date	Request Status	Certificate Validity	Update	Delete	Detail	Print NOC	Request for Reconsid
PD/28126/MWO/2025	Scrap material description	14-Apr-2025	NOC Issued	Valid	0	Î		R	

• Request details page.

			Back TO
0C Details			
Application Number	PD/28126/MWO/2025		
Name Of The Company(English)	Tal Pol Ano	Name Of The Company(Arabic)	ەل بول أنو
Email Address	talpolano@gmail.com	Mobile Number	55555556
Description Of Materials(English)	Scrap material description	Description Of Materials(Arabic)	وصنف مواد الغردة
Total Weight (Only In Metric Ton)	100	Location Of Materials	8 St., Industrial Area
Way Of Transport	By Road	Contact Person (Site Inspection)	Mr. Babon Bula
Fax	44556677	Contact Person Mobile Number	77886655
Certificate Validity	Valid	Certificate Validity Date	14-06-2025
C Shipment Details			
Shipment Type	Single	Shipped Qty	0
NOC Issue Qty	100	Balance Qty	100
rial No results found. Table Diagnostics	Shipment Date	Shipment Qty	Remarks
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Ial No esuits found. able Diagnostics w Attachment 1. Declaration & Undertaking Letter should be on the Lett View 2. An official request addressed to QATAR STEEL mentio	Shipment Date	Shipment Qty e authorized signatory of the company. Click here for Declarati nd his mobile for the inspection. Letter should be on the Letter	Ion and Undertaking Letter : r Head of the company and signed
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--- End of Guide ---